

## COLUMBIA COUNTY BOARD OF COMMISSIONERS

### BOARD MEETING

### WORK SESSION MINUTES

August 26, 2020

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller Robin McIntyre, Sr. County Counsel, Jacyn Normine, Board Office Administrator. Commissioner Alex Tardif, joined along with county staff and members of the public via telecommunication

#### **STAFF ITEMS:**

**CCET Agreement for Crown Zellerbach Trail Interpretive Signage Project:** Casey Garrett presented the CCET Agreement for the Crown Zellerbach Trail. He briefed the Board on where the funding is coming from and what information the 25 signs would provide. Commissioner Magruder is supportive of the proposed Kiosks, Commissioner Heimuller with full disclosure that he sits on the CCET board and with that he is supportive of the proposed Kiosks, Commissioner Tardif is also supportive of the Kiosks. Staff will bring the agreement back to the consent agenda for approval.

**Administrative Support Position:** Casey Garrett, General Services Director requested to fill the Administrative Support position through Cardinal Services. This position will be a temporary position while the department is establishing the needs of the department. Commissioner Magruder moved, Commissioner Heimuller seconded to approve the General Services Director to fill the temporary administrative support position. Motion carried unanimously

**Facility/Parks Position:** Casey Garrett, General Services Director is requesting permission to fill the general service position through Cardinal Services. This position would allow a temp employee to work in facilities or parks. Commissioner Magruder moved, Commissioner Heimuller seconded to approve the General Services Director to fill the position. Motion carried unanimously

**Fairgrounds Management Memorandum of Understanding (MOU):** Tiffany Johnson, Assistant County Counsel brought the MOU to the Board for review. The purpose of having a Fairgrounds Management MOU is to clarify the Board of Commissioners' and Fair Board's roles and modify certain roles and provide liability protections for the County and the Fair Board. After discussion, it was determined that further conversation should be had regarding the MOU, this will provide foundation for the Fair Board members and open opportunities that the Fairgrounds could offer. The Board of Commissioners will schedule a joint meeting with the Fair Board members for a brain storming session. Jacyn Normine, Board Office Administrator will coordinate a meeting time.

**CIS Grant:** Sheriff Pixley briefed the Board on the CIS Grant that could be tied to the CARES Act Funding. CIS is offering a \$10,000.00 grant that could help cover the inmate scanning program. This program will help decrease liability and promotes inmate safety. The Board is supportive of the CIS grant. This item will be placed on an upcoming consent agenda.

CIS has extra money for telehealth that Sheriff Pixley will be looking into, he will keep the Board updated.

**EXECUTIVE SESSION:** No executive session to come before the Board.

**BOARD DISCUSSION:**

The Board of Commissioners have canceled the 08/31/2020 daily meeting, 09/02/2020 work session 09/04/2020 daily meeting and the 09/07/2020 daily meeting.

The Board of Commissioners will meet with the Sheriff on 09/09/2020 for the annual jail tour.

With nothing further to come before this Board the meeting adjourned.

Dated this 26<sup>th</sup> day of August, 2020

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Jacyn Normine  
Board Office Administrator

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner